Sherwin Williams Accommodation Process with CIMS

Employee advises Employer of Accommodation needed

Employer provides employee package

Employer sends CIMS referral package

Claim Received by CIMS

Claims are actioned within 24 hours

Intake Call Completed

Next steps conveyed to employee

Communication sent to employer

Medical reviewed

Next steps conveyed to employee

Communication with Employer

Identify accommodation needed

Communicate with Employer, Employee, Union (if needed)

Coordinate implementation of accommodation

Employee Package from SW:
- CIMS Introduction letter
- Progress Report (blank)
- Consent Form

Monitor accommodation

Referral Package - SW to CIMS:
- Referral Form
- Employee Job duties
- Any medical received

Claim Closed